



**香港航空青年團**  
**HONG KONG AIR CADET CORPS**  
**AVIATION EDUCATION WING**

**MEMO**

|      |                       |    |                      |
|------|-----------------------|----|----------------------|
| From | : OC AC Flt           | To | : All OC Units       |
| Ref  | : (1) in AE/QAI-Renew | Cc | : All Major OC Units |
| Date | : 6 September 2020    |    |                      |

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**Qualified Aviation Instructor (QAI) Renewal Exercise and Refresher Course**

1. Currently registered QAIs are subjected to a three-year qualification validity period. Upon reaching the end of the validity period, QAIs are required to submit their performance and service record to OC AC Flt for renewal review.
2. Expiring QAI qualification holders are also subjected to knowledge and teaching proficiency review, in order to stay updated with constantly evolving aviation education topics.
3. A renewal exercise and refresher course is now offered to QAI who wish to extend their qualification for another three years. Shall the demand for renewal exercise and refresher courses arise in the future, AC Flt will launch further courses to accommodate expiring QAI who missed previous opportunities.
4. The course will be conducted online via Zoom virtual meeting software.
5. Interested members please submit your application form via OC Unit to [hkacc.qaic@gmail.com](mailto:hkacc.qaic@gmail.com) on or before 16 September 2020.

Mike Y CHEUNG  
Flying Officer  
OC AC Flt  
For OC AE Wing

## Appendix I

### Course Schedule:

| Date and time:           | Content                              |
|--------------------------|--------------------------------------|
| 19 Sep (Sat) 1000 - 1230 | Refresher Course                     |
| 26 Sep (Sat) 1000 - 1230 | Refresher Course / Proficiency Check |

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<http://www.facebook.com/hkacc.aewing>